



## HBCU Academic Librarians Open Education Resource (OER) Project

South Carolina State University

### Textbook Transformation Grant Information

#### Purpose

The textbook transformation component of the HBCU Academic Librarians OER project is designed to:

- Promote the collaboration between academic librarians and faculty to expand new approaches to textbook adoption.
- Lower the cost of college for students to promote their retention, progression and graduation through the adoption of no-cost and low-cost materials especially Open Educational Resources.

#### Overview

Textbook Transformation Grants are to promote and increase the adoption of Open Education Resources in the General Education Curriculum. Faculty, working collaboratively with academic librarians, will replace at least one existing commercial textbook in a General Education course with no-cost or low-cost to students learning materials. No-cost and low-cost materials can include but are not limited to the following:

- To qualify as a low-cost for the grant, the total costs to students for the course materials cannot exceed \$30 per student. A material qualifies as no-cost if it is available at no cost to the student in at least one form.
- Adoption of Open Textbooks, Open Courseware, and/or other Open Educational Resources. Institutions may also choose to modify these resources for use in a redesigned course if the resource license permits modification and if the institution has the available personnel and technology expertise.

- The adoption of an e-book from a library's collection is permissible, if such e-books meets the criteria for low-cost or no-cost to students. A commercial e-textbook subscription purchased through an access code or inclusive access does not meet the criteria.
- Free versions of commercial software applications that require purchase in order to obtain access to full capabilities of the software are not permitted.
- Open Textbooks, Open Courseware, and/or other OER must meet accessibility standards for students with visual and hearing impairments.
- For courses that use multiple textbooks, faculty may choose to replace one or all commercial textbooks with low-or-no-cost course materials, so long as total cost to the student does not exceed \$30 per student.
- All copyrightable works created under this grant shall be owned by the participant's college or university.
- Course redesign projects must begin no later than July 1, 2020 and the redesigned courses must be ready for instruction no later than Spring 2021.
- Awardees shall submit the redesigned course syllabus to OER Commons [[www.oercommons.org](http://www.oercommons.org)] under the appropriate Creative Commons license.

#### Eligibility

- Grants will be awarded to faculty and academic librarian teams. Faculty members must be teaching a General Education academic credit-bearing course at their respective institution during the award period.
- A faculty member is one who regularly teaches a General Education course at the college or university.
- A librarian is a person with a Master's degree or higher from an ALA accredited School of Library and Information Science, School of Information Studies, or related ALA accredited program, irrespective of faculty status.
- The academic librarian and the faculty member team applicants must have attended the HBCU Academic Librarians OER Summit on February 10-11, 2020. Attendance on both days is required in order to be eligible to submit an application; however, attendance at the pre-summit workshop is not required for submission.
- Applicants must be employed by a historically black college and university as defined by the U.S. Department of Education.

- Only one application submitted per institution.

#### Awards

- Librarian and faculty teams will be awarded a minimum grant in the amount of \$1,600: \$800 will be awarded to the academic librarian and \$800 to the faculty member.
- Funds will be distributed to awardees upon confirmation that the redesigned course syllabus has been submitted to OER Commons.

#### Application Procedures

- Applications must be completed using the application form.
- The Letter of Acknowledgement must be signed by the designated parties and submitted at the same time with the completed application.
- Applications and Letter of Acknowledgement must be emailed no later than April 15, 2020, 5:00 PM EST to [hbcuoer@scsu.edu](mailto:hbcuoer@scsu.edu).

#### Timeline

Applications Released	March 16, 2020
Application Deadline	April 15, 2020; 5:00 PM EST
Awards Announced	May 15, 2020
Course Redesign Projects Must Begin	July 1, 2020
Revised Syllabus Due to Project Manager	December 31, 2020
Implementation of Redesigned Course	Spring 2021
Deadline for Submission of Redesign Course Syllabus to OER Commons	May 1, 2021
Award Funds Disbursed	No later than June 30, 2021